

VENDOR INFORMATION

Welcome, or welcome back, to RTMC Astronomy Expo. Many of the hundreds of enthusiastic astronomers coming to Camp Oakes May 12-16, 2010 are coming just to see you. A careful reading of this information and use of the registration form will help make your RTMC AE experience more enjoyable and profitable!

Notes:

- "Vendors" include any businesses, clubs, organizations, or individuals, who wish to set up a booth or tent at the event.
- "Sponsor" is a separate designation, indicating a donation has been made to provide scholarships and grants over and above vendor or entrance fees.
- Clubs not selling may have free regular-vendor space. Clubs intending to sell and all other entities (except swap meeters in a specific area on Saturday) whether intending to sell or not, must pay vendor fees.
- In addition to vendor fees, vendors must also register and pay for any person coming into Camp Oakes to work in the space, or otherwise attend the conference. (Vendor fees do not cover camp entrance.)
- A California Resellers License is required to sell items. A temporary permit and information is at www.boe.ca.gov/info/reg.htm#sales.
- If you are planning to use your own fire-safe canopy (www.rtmcastronomyexpo.org/FIRE%20CODE%20vendors.pdf), tables, and chairs. Simply choose any of the regular lots (16-54 and 62-81—small red font on map).

Vendor Sites

In order to provide additional convenience for our vendors and comply with local Fire Safety Regulations RTMC AE is featuring two types of vendor booth sites. Our "Regular Sites" and our "Premium Sites."

Regular Sites, numbered in red on the map, are the same as in past years, and available for vendors who wish to supply his/her own canopy and comply with fire safety regulations. Each site is approximately 15' wide and cost \$60 for one, \$120 for two, and \$150 for three.

Our Premium Sites, numbered with white (for large sites) or teal (small) is a vendor rental package provided by RTMC AE that includes a preassembled tent structure with



CHOOSE YOUR VENDOR SITE SIZE/LOCATION

	Premium-Large	Premium-Small	Regular
Location (see map)	#6-9, 63-66-white	#1-5, 10-12, 58-62 teal	#13-57-red
Tent Size	20x20	15 x 15	Vendors in regular sites provide their own canopy that complies with Fire Code(www.rtmcastronomyexpo.org/FIRE%20CODE%20vendors.pdf .) RTMC AE will not arrange for chairs, tables or astroturf for regular sites.
Exterior Display	5 x 20	5 x 15	
Tables (8'x3')	4	2	
Chairs	8	3	
Includes	Astroturf inside, wall skirts, siding and door cover, Fire Code permits, Fire Extinguishers, Delivery/Assembly/Take-Down Fees – And one-stop service!		
Optional Extras	Extra Chairs, Tables, and Astroturf		

siding, door cover, astroturf carpeting, carpeted exterior display area and carpeting, tables, chairs, fire safety permit, and booth lot, all for one low price—an almost \$200 savings compared to arranging a delivered and assembled rental tent for your booth (and without all your hassle). They come in two standard sizes: 20' x 20' or 15' x 15', and larger yet by combining adjoining booths. **Bring your signs and products; we'll supply the rest !**

SPONSORSHIPS

Contact Glenn Malcolm or Allan Guthmiller for details. Contact info on back of sheet.

Level	Cost	Site	Entries
Gold	\$1500	Premium Large	6
Silver A	\$1000	Premium Small	2
Silver B	\$375	Regular	2
Bronze	\$250	Regular	2



NAME _____ New Address? _____
 COMPANY _____
 ADDRESS _____
 CITY _____ STATE _____ ZIP _____
 PHONE _____ EMAIL _____

VENDORS ONLY

For Vendor related questions, special requests, or refunds contact:

Allan Guthmiller, 702 558 3548,
vendor@rtmcastronomyexpo.org

REGISTRATION: To register as a VENDOR (any individual, club, organization, or business needing booth or site space) you may use this form or go online.

PAPER REGISTRATION:

1. Complete the registration form. Attach additional sheets if needed.

2. Make checks payable to:
 Riverside Telescope Makers Conference.

3. Mail your Registration to:
 Riverside Telescope Makers Conference
 c/o Fox and Stephens, CPA's
 8300 Utica Avenue, Suite 105
 Rancho Cucamonga, CA
 91730



OR *ONLINE*

1. Log on to:
<http://www.rtmcastronomyexpo.org/OnlineVendorSponsorshipPayment.htm>

2. Use Paypal

DEADLINE: Vendors must register by **May 1. Contact Allan Guthmiller (see above) for special arrangements prior to making any payments or registration after May 1.**

REFUNDS: Notify the conference in writing by May 8 for meal and Premium Site fees and May 24 for other fees. Paypal Service Fees are not refundable.

Vendors must pay General Admission fees for every person attending.

Sponsors do not register for vendor spaces or General Admission.

For sponsorship info, contact
 Glenn Malcolm
 951-360-1030 home, 951 354-5388 work,
 or gmalcolm@charter.net

RTMC AE reserves the right to refuse any application.

REGISTRATION/ADMISSION--(required for all persons)

General Admission	Cost	Times #of people	Equals Amount
Four nights camping or daily attendance, no meals			
All Weekend	\$40		
Single Day	\$25		

MEALS	Cost	Times #of people	Equals Amount
Does not include General Admission Fee			
5 Meals Saturday Breakfast to Sunday Lunch	\$40		
6 Meals Friday Lunch to Sunday Breakfast	\$46		
7 Meals Friday Lunch to Sunday Lunch	\$51		

CAR PASSES
 How many vehicles? _____ How many people in each vehicle? _____

SITE ONLY

Regular Site Only NO TENT PROVIDED, Sites #13-57 <small>Vendor provides canopy and equipment. (Free to Astronomy Clubs not selling.)</small> 1 site=\$60 2 sites=\$120 3=\$150	# _____ Number of Sites	
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Premium Site--Small Sites #1-5, 10-12, 58-62 15x15 tent, 1 table, 3 chairs, astroturf, services 1 site=\$516 2 sites=\$952 3 sites=\$1408 4 sites=\$1824 (Limit 4)	# _____ Number of Sites	
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Premium Site--Large Sites #6-9, 63-66 20x20 tent, 4 tables, 8 chairs, astroturf, services 1 site=\$736 2 sites=\$1322 (Limit 2)	# _____ Number of Sites	
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EXTRAS (Premium Sites only--not for regular sites) Chair= \$2.00 each	# _____ Number of Chairs	
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Table=\$12.00 each	# _____ Number of Tables	
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Astroturf=\$.40 sq. ft. _____ ft. x _____ ft. =	# _____ Square Feet	
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SPONSOR

SPONSORSHIP (includes sites and entries):
Gold \$1500 _____ Silver A \$1000 _____
Silver B \$375 _____ Bronze \$250 _____

PREFERRED SITE(S) _____ (Preferences will be considered but cannot be guaranteed)	TOTAL
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Special Requests: (attach sheet as needed)